

**MINUTES
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA & ROOM 313
NOVEMBER 19, 2015 – 6:07 PM**

CALL OF ROLL

Mrs. Christine Danielsen
Mrs. Nancy LaCorte, Vice President
Mr. Edward Potosnak, III, President
Dr. Julia Presley - absent
Mr. Richard Seamon

Ms. Patricia E. Stanley
Mrs. Margaret E. Steele
Ms. Latee E. Walton-McCleod - absent
Mrs. Betty Whalen

Dr. John A. Ravally, Superintendent of Schools
Mr. James H. Strimple, Jr., Interim Assistant Superintendent for Business/Board Secretary
Dr. Jeffrey Charney, Interim Assistant Superintendent for Curriculum & Instruction - absent
Mr. Orvyl Wilson, Director of School Management
Dr. Brenda Sofield, Director of Pupil Personnel Services

And 10 Members of the Public

Mr. Strimple read the following statement:

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 5, 2015 and November 16, 2015. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Confidential Session (Room 313)

Moved: Mr. Seamon

Seconded: Mrs. LaCorte

Motion to adjourn to confidential session at 6:15 PM for the purpose of conducting interviews for the Sampson G. Smith School Principal; review a recommended Workers' Compensation settlement; discuss contract negotiations. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

Motion was approved by voice vote with no opposition.

Returned to open session at 7:44 PM in the Cafeteria.

Reconvening roll call – All board members were present with the exception of Dr. Presley and Ms. Walton-McCleod.

PLEDGE OF ALLEGIANCE – Mr. Seamon led the Board in the pledge.

Mr. Potosnak read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS 2015-2016

- ***To establish the Superintendent as the Educational Leader of Franklin Township Public Schools.***
- ***To utilize data analysis in reviewing our educational programs and make recommendations for subsequent years to improve college and career readiness for all students.***
- ***To recruit and retain high quality staff and re-energize current staff through continued support and professional development.***
- ***To continue progress on our facilities projects with the least amount of disruption to the educational process.***

I. Action to Adopt the Agenda and Addendums A-09, C-09 and P-06 & Personnel Report No. 6 Addendum

Moved: Mrs. LaCorte

Seconded: Mr. Seamon

Motion was approved by voice vote with no opposition.

II. Superintendent's Update

I would like to take a moment to point out our new One Less Move *On the Move* banner, which was generously furnished by Mr. Nicholas Di Meglio. His nephew, Joseph Di Meglio, a Franklin High School graduate, had provided the original logo when the referendum campaign began. At the request of Transition Coordinator, Bill Grippo, Somerset Vo-Tech student Jackie Gassler recently updated the graphics to show that our referendum plan is now moving forward and is ON THE MOVE.

Franklin's Finest Event

I would like to invite the public to this year's Franklin's Finest Event scheduled for Saturday, December 5, 2015 from 9:00 AM - Noon at Franklin High School, 500 Elizabeth Avenue. This event will combine elements of our former Harmony Day and Curriculum Expo celebrations. Our supervisors, teachers and students are working very hard to prepare presentations and model lessons which highlight our curricula and give folks a firsthand look at methodologies used to deliver daily instruction. The day will also include performances by several student groups and a finale in which all of the students perform together singing a song they have been working hard to perfect. In addition, our architects will be on hand to answer questions about the implementation of our referendum projects. I would like to highlight that Ms. Washington, Director of Assessment, will be presenting a parent workshop on how to interpret individual student PARCC scores which we anticipate should arrive around that same timeframe. So again, please join us on Saturday, December 5, 2015 beginning at 9:00 AM. I am certain if you do, you are sure to have a great time!

Upcoming Dates

Just a reminder that next Wednesday, November 25, 2015, is a minimum session day for all schools. The CARE Program will be open until 3:00 PM on that day. Schools and district offices will be closed for Thanksgiving recess on Thursday, November 26 and Friday, November 27, 2015.

III. Board President's Report

Breakfast Success!

I am happy to report that our district was mentioned in an annual publication of the non-profit child research and action organization Advocates for Children of New Jersey, as being a Breakfast Champion. We placed 5th in the top twenty districts in our category, those with an eligible free/reduced meal population of between 20-49%. According to the report, 68% of our students eligible for free or reduced meals received breakfast last year. This is due in large part to the expansion of our Breakfast in the Classroom Program at Franklin Middle School and Sampson G. Smith School last year. Thanks to our Director of Food Services, Margaret DeBlasi, and her staff.

Upcoming Events

This weekend, November 20-22, Franklin High School will present its Fall Drama, *The Lion, The Witch and The Wardrobe*. Shows are at 7:30 PM on Friday and Saturday and 2:30 PM on Sunday.

Franklin Middle School's Fall production, *Season of Miracles*, will be performed on December 4-6 at 7:00 PM on the 4th and 5th and at 2:00 PM on Sunday, December 6th. More information about these performances is available on the district website.

In conjunction with the Marine Corps Toys for Tots Campaign, Franklin High School Sisters in Training for Life club will be collecting new toys for their holiday toy drive up until December 1. See the Franklin High School website for details.

Sorority Honors Our Own

At a recent Scholarship Dinner of the National Sorority of Phi Delta Kappa - Epsilon Alpha Chapter of Somerset, New Jersey, our own Conerly Road School Principal, Dr. Donna Silva-Burnett, was given the Citation Award. The award is presented to individuals for their educational work, leadership and serving as a role model for students and educators.

MacAfee Road School Teacher, Ms. Torrie Hurd, and parent, Tracy Muse, from Franklin High School's Project Graduation were honored with other awards that evening.

In the Press

A recent article in the Franklin Reporter and Advocate featured two of our students from Conerly Road School who have achieved success in track - Adriana and Qiora Rollins. They were also recognized by the Board last year for their athletic accomplishments.

International Organization's Gala

Last year, Franklin Middle School Social Studies teacher, Shena Samora, nominated her student, Natasha Ishaq, for Upstander of the Year, through the organization Facing History & Ourselves. This is an international educational and professional development organization whose mission is to engage students of diverse backgrounds in an examination of racism, prejudice, and anti-Semitism in order to promote the development of a more humane and informed citizenry.

Natasha's excellent work led to numerous interviews and she made it up to the top three students nationwide. Natasha impressed the board so much that she, her father and Ms. Samora were able to attend a gala event hosted by the organization earlier this month.

To College

Franklin High School hosted two instant decision days recently, and I am proud to congratulate Nicol Diaz and Nenneh Mustapha on their admittance to New Jersey City University. Nenneh was also accepted to William Patterson University, as were her classmates, Daniel John, Marisol Morris and Gregory Williams during the instant acceptance day for that university.

To the White House

The Madrigals Singers of Franklin High School, an acapella renaissance group which travels to many community events throughout the year, will perform at the White House on December 22, 2015. This is the second White House performance for the group, which is led by Franklin High School teacher and director, Timothy Walton. The group has previously performed at the Christmas Party for the Governor of NJ, the State Building and the United Nations in New York City.

IV. Comments From The Public *(5 minutes per speaker - any topic)*

The meeting was opened for public comments at 7:55 PM on a motion by Mrs. LaCorte, seconded by Mrs. Whalen. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Benjamin Guy expressed concern that the Board of Education and Town Council members are not communicating and working together. He also spoke about updating policies and bylaws.

John Felix had questions about a textbook approval appearing on the agenda.

Motion to close the public comment portion of the meeting at 8:05 PM by Mrs. LaCorte, seconded by Mrs. Whalen. All board members were in agreement.

V. Committee Reports

Mrs. LaCorte, Finance Committee Chair, reported on the November 16th meeting.

VI. New Business

- R-01 Monthly Reports
- M-01 Minutes of Board Meetings
- A-01 Travel & Related Expense Reimbursement
- A-02 Affirm Harassment, Intimidation and Bullying Decisions
- A-03 Approve School Connected Organization
- A-04 Accept a Donation
- A-05 Crisis Management Emergency Staff Reference Manual
- A-06 Revised Policy - 1st Reading
- A-07 Food Services 2015–16 Biosecurity Management Plan
- A-08 School Nursing Services Plan for 2015-2016
- A-09 Travel & Related Expense Reimbursement
- B-01 Warrants & Payrolls
- B-02 Transfer of Funds
- B-03 Financial Reports
- B-04 Board of Education Monthly Certification
- B-05 Contract Approval
- B-06 Change Order – Sampson G. Smith – Roof Project – VMG Group
- B-07 Energy Broker
- B-08 Environmental Consulting Services
- B-09 Architectural Services for Roof Replacement – Middlebush Administration Building
- B-10 Submission of Documents to the Department of Education for Roof Replacement – Middlebush Administration Building
- B-11 Energy Generation Services for Public Use on an Online Auction Website

Moved: Mrs. LaCorte

Seconded: Mr. Seamon

R-01 Monthly Reports

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|--------------------------------|---------|----------------|
| a. Principals' Reports | October | Exhibit R-01.a |
| b. Attendance Officer's Report | October | Exhibit R-01.b |
| c. Enrollment Report | October | Exhibit R-01.c |
| d. School Safety Drills | October | Exhibit R-01.d |
| e. Suspension Report | October | Exhibit R-01.e |

December 22, 2015
Exhibit M-01.b

M-01 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	October 15, 2015	Work Session	Exhibit M-01.a
b.	October 22, 2015	Action	Exhibit M-01.b
c.	October 22, 2015	Confidential Session 1	Exhibit M-01.c
d.	October 22, 2015	Confidential Session 2	Exhibit M-01.d

Administration

A-01 Travel & Related Expense Reimbursement

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on November 12, 2015; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on November 12, 2015.

A-03 Approve School Connected Organization

Pursuant to Policy 1230 – School Connected Organizations, the Franklin Township Board of Education hereby approves the following school connected organization for the 2015-2016 school year:

Franklin Athletics Booster Club

A-04 Accept a Donation

Accept, with appreciation, the donation of (2) Professional Panasonic Camcorders, (1) AC Power Adaptor, (2) Cool-Lux Camera Lights and (3) spare bulbs from Special Occasions Video, Piscataway, NJ, valued at \$3,000.00. This donation will be used by the Fine, Visual and Performing Arts Department in the TV Studio at Franklin High School.

A-05 Crisis Management Emergency Staff Reference Manual

Adopt the 2015-2016 Crisis Management Emergency Staff Reference Manual.

A-06 Revised Policy - 1st Reading

Approve the first reading of the following revised Policy as detailed in the exhibit attached hereto and made a part of the minutes: *(Revisions to comply with the Law)*

Policy 5141.21 Administering Medication (Exhibit A-06)

A-07 Food Services 2015–16 Biosecurity Management Plan

Adopt the Food Services 2015-16 Biosecurity Management Plan, as required by the State of New Jersey.

A-08 School Nursing Services Plan for 2015-2016

Approve the District's 2015-2016 School Nursing Services Plan as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-08)

A-09 Travel & Related Expense Reimbursement

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-09)

Business

B-01 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$12,570,272.60 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$293,576.23 for the month of October 2015. (Exhibit B-01.b)

B-02 Transfer of Funds

Approve Account Transfers No. 4 for the 2015-2016 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

B-03 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (October)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (October)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (October)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (October)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (October)

B-04 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of October 31, 2015 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Approve the following:

- a. Delta Dental renewal rates from September 1, 2015 through December 31, 2017, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. Horizon Blue Cross/Blue Shield of New Jersey renewal rates for Health Benefits and Prescription Drug Plan from January 1, 2016 through December 31, 2016 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
- c. A Facility Use Agreement with Rutgers Recreation for the Cook/Douglass Recreation Center Pool from November 9, 2015 – January 29, 2016, for a fee of \$10,540.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)
- d. Ratify a contract with Phoenix Advisors for financial advisory services in connection with the refunding of a bond in accordance with their proposal, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.d)
- e. Ratify a contract with Phoenix Advisors for continuing disclosure services in accordance with their proposal, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. An agreement with Dr. Kris Stankiewicz of The Center for Counseling & Personal Growth, LLC, Somerville, NJ to perform an independent psychological-educational evaluation on a student for a fee of \$150 per hour, not to exceed \$1200, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. An agreement with Somerset Children's Center, Bridgewater, NJ to provide physical, occupational and speech therapy services to students from September 3, 2015 to June 30, 2016 for a fee not to exceed \$10,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. An agreement with Middlesex County Educational Services Commission for additional therapy services for the 2015-16 school year, for a fee not to exceed \$45,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.h)
- if. A renewal agreement with IEP Direct/Centris Group, Rockville Center, NY for support and maintenance for the 2015-16 school year, for a fee not to exceed \$21,054.50 - IDEA funded, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.i)
- j. A transportation jointure agreement with South Brunswick Board of Education from September 1, 2015 – June 30, 2016, identified as Contract SBSM-16R F YR, in the amount of \$11,492.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.j)
- k. A revised transportation exhibit with Montauk Transit Services, LLC, New Brunswick, NJ from September 1, 2015 – June 30, 2016, identified as Contract MTSP-15P, in the amount of \$5,373,660.60, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.k)

- l. A revised parent transportation contract with J.C. from September 1, 2015 – June 30, 2016, identified as Contract JC-02-16P F YR, in the amount of \$8,150.00, as detailed in the exhibit attached hereto and made part of the minutes. *(This contract was previously approved on October 22, 2015. The number of days was incorrect, thereby changing the total contract amount.)* (Exhibit B-05.l)
- m. A revised transportation contract with North Brunswick Board of Education from September 1, 2015 – June 30, 2016, identified as Contract NBBA-16P in the amount of \$5,304.00, as detailed in the exhibit attached hereto and made part of the minutes. *(This contract was previously approved on August 20, 2015. The number of students changed, thereby increasing the contract amount.)* (Exhibit B-05.m)
- n. A revised transportation contract renewal with Layla Transportation, Piscataway, NJ from September 1, 2015 – June 30, 2016, identified as Contract LA01-14P, in the amount of \$64,033.20, as detailed in the exhibit attached hereto and made part of the minutes. *(This contract was previously approved on June 25, 2015. A route was cancelled incorrectly on the first contract, thereby changing the dollar amount.)* (Exhibit B-05.n)
- o. A transportation jointure with Burlington County Special Services School District from July 1, 2015 – August 31, 2015, identified as Contract BCSSS-15P EX YR in the amount of \$1,231.42, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.o & p)
- p. A transportation jointure with Burlington County Special Services School District from September 1, 2015 – June 30, 2016, identified as Contract BCSSS-15P F YR in the amount of \$10,440.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.o & p)

B-06 Change Order – Sampson G. Smith – Roof Project – VMG Group

As recommended by the architect, ratify Change Order No. 1 to VMG involving the roof replacement at Sampson G. Smith School reducing the final contract by not using the remaining allowance and returning as a credit to the total contract.

Original Contract	\$459,000.00
Unused Allowance – Credit	<u>(\$3,491.36)</u>
New Contract Total	\$455,508.64

B-07 Energy Broker

Appoint Schaeffer & Associates, Somerset, NJ as Energy Broker on behalf of the Franklin Township Board of Education, to provide services in accordance with their proposal dated November 3, 2015 and for the purpose of obtaining multiple bids from energy suppliers for both electricity and natural gas and recommend the lowest provider cost.

B-08 Environmental Consulting Services

Approve a contract with Melick-Tully and Associates, P.C., South Bound Brook, NJ for environmental consulting services in connection with the removal of an underground storage tank at the former Phillips School in accordance with their proposal dated November 3, 2015 and not to exceed \$13,090, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08)

B-09 Architectural Services for Roof Replacement – Middlebush Administration Building

Approve a contract with Design Resources Group Architects, Somerset, NJ to provide architectural services in connection with a roof replacement project at the Middlebush Administration Building in accordance with their proposal dated November 6, 2015 at a proposed fee of 7% of the final construction cost. Reimbursable expenses will be billed at 1.10 times actual cost and special consultants will be billed at 1.25 times actual cost, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09)

B-10 Submission of Documents to the Department of Education for Roof Replacement – Middlebush Administration Building

Authorize the District's Architect of Record, Design Resources Group, Architects, to submit all required project applications and appropriate documents to the New Jersey Department of Education for the re-roofing project at the Middlebush Administration Building and to expedite the professional services required for the design, bidding and construction administration for the project. It is understood that the district is submitting this project to the New Jersey Department of Education for approval as an Emergent project, necessitating expedited review and as an 'other capital project' and the district understands there will be no funding available from the state for this project.

B-11 Energy Generation Services for Public Use on an Online Auction Website

Whereas, Franklin Township Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Franklin Township Board of Education; and

Whereas, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of energy generation service for public use through the use of an online auction service; and

Whereas, Franklin Township Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

Whereas, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

Whereas, the auction will be conducted pursuant to the Act; and

Whereas, if the auction achieves a 24 month term price of \$0.0433 / kWh for the Lighting Meters; a \$0.0954 / kWh for the GLP/LPLS Meters; Franklin Township Board of Education may award a contract to the winning supplier for the specified term.

Whereas, if the auction achieves a 24 month all in term price of \$0.4997 per Therm, Franklin Township Board of Education may award a contract to the winning supplier for the specified term.

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

Curriculum and Instruction

- C-01 Out of District Students, School Year 2015-2016**
- C-02 Field Trip Destinations**
- C-03 Field Trip Applications**
- C-04 FHS & FMS Winter Athletic Schedules**
- C-05 Online Course and Textbook Approval**
- C-06 Textbook Approval**
- C-07 Memorandum of Understanding with WestEd**
- C-08 Achieve 3000**
- C-09 Participation in the New Jersey State Seal of Biliteracy Program**

Moved: Mrs. Whalen

Seconded: Ms. Stanley

C-01 Out of District Students, School Year 2015-2016

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

C-02 Field Trip Destinations

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)*

Approve the following field trip applications:

- a. Franklin High School Model United Nations to attend the 2015 Rutgers University Model United Nations Conference, New Brunswick, NJ, December 3 – 6, 2015 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.a)
- b. Franklin High School Concert Choir & Advanced Dance Team to attend “Festival Disney & Performing Arts Onstage,” Disney World, Orlando, Florida, April 22-26, 2016 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.b)
- c. Franklin High School FBLA Club (Future Business Leaders of America) to attend the annual State Leadership Conference at Harrah’s Atlantic City, Atlantic City, NJ, February 17 – 19, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.c)
- d. Franklin High School FBLA Club (Future Business Leaders of America) to attend the annual National Leadership Conference in Atlanta, Georgia, June 28 – July 3, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.d)
- e. Franklin High School DECA Club (Distributive Education Club of America) to attend the DECA State Blue Conference Competition at the Crowne Plaza Hotel, Cherry Hill, NJ, February 24 – 26, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.e)

C-04 FHS & FMS Winter Athletic Schedules

Approve Franklin High School and Franklin Middle School winter athletic schedules for 2015-2016 as detailed in the exhibit attached hereto and made a part of the minutes. *(All schedules are subject to change.)* (Exhibit C-04)

C-05 Online Course and Textbook Approval

- a. Approve participation of nine (9) Franklin High School students in the Brigham Young University independent study Chinese course part 1 and 2 and approve their use of the online textbook titled **MyChineseLab**.
- b. Approve participation of six (6) Franklin High School students in the Michigan State University online Chinese 3 A/B Mandarin course and approve their use of the textbook titled **Learn Chinese With Me 3** authored by Chen Fu.

(Retroactive to September 3, 2015.)

C-06 Textbook Approval

Approve the following science textbook for Franklin High School students to commence with the 2015-16 school year:

Introduction to Programming with Greenfoot - 2nd Edition
Author: Michael Koelling
Publisher: Pearson
Copyright: 2016

C-07 Memorandum of Understanding with WestEd

Approve a Memorandum of Understanding with WestEd to conduct research activities related to the SimScientists Assessment System Project in a Franklin Middle School 7th grade classroom. The SimScientist Assessment System Project is a simulation-based lesson program that supports differentiation in meeting IEP goals and objectives. The differentiated program is part of a grant led endeavor by WestEd's STEM program as detailed in the exhibit attached hereto and made a part of the minutes. No cost to the District. (Exhibit C-07)

C-08 Achieve 3000

Approve an agreement with Achieve 3000 to pilot their online differentiated instruction platform at Franklin High School. The online content is designed to deliver individualized instruction aligned with the Core Curriculum Content Standards in a format that is leveled appropriately to the students' ability, while challenging them to grow in reading and academic vocabulary. The 50 students who will participate are tenth graders at FHS currently being educated in either the Resource Replacement or LLD classroom setting. Detailed in the exhibit attached hereto and made a part of the minutes. Funded by Achieve 3000 'Students FIRST' Grant and Title IIA professional development funds. (Exhibit C-08)

C-09 Participation in the New Jersey State Seal of Biliteracy Program

Approve submission of application to participate in the New Jersey State Seal of Biliteracy program. This program recognizes students who are proficient in two or more languages with a seal on their high school transcript as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-09)

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

Personnel**P-01 Workers' Compensation****P-02 Create a Stipend Position****P-03 New Job Description****P-04 Revised Job Description****P-05 Personnel Report No. 6, dated November 19, 2015 & Addendum****P-06 Contract Approval**

Moved: Mrs. Danielsen

Seconded: Mr. Seamon

P-01 Workers' Compensation

As recommended by the Superintendent of Schools, approve settlement of a Workers' Compensation claim in the matter of the following employee:

Employee No. 8009 for an amount not to exceed \$31,884.00

P-02 Create a Stipend Position

As recommended by the Superintendent of Schools, approve the creation of the following stipend position:

Elementary School Counselor Coordinator

P-03 New Job Description

As recommended by the Superintendent of Schools, approve the following new job description as detailed in the exhibit attached hereto and made a part of the minutes.

Elementary School Counselor Coordinator (Exhibit P-03)

P-04 Revised Job Description

As recommended by the Superintendent of Schools, approve the following revised job description as detailed in the exhibit attached hereto and made a part of the minutes:

Coordinator of Policies, Regulations and Communications (Exhibit P-04)

P-05 Personnel Report No. 6, dated November 19, 2015 & Addendum

As recommended by the Superintendent of Schools, approve Personnel Report No. 6 & Addendum, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-05)

P-06 Contract Approval

As recommended by the Superintendent of Schools, approve Interim employment agreement as detailed in the exhibit attached hereto and made a part of the minutes. Contract shall remain confidential until approved by the Board. (Exhibit P-06)

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

VII. Good of the Order

Mrs. Whalen spoke about attending the NJSBA meeting, along with Ms. Steele, regarding PARCC and a video that is accessible online.

Dr. Ravally indicated that the same video about PARCC will be shown at the Franklin's Finest event.

Mrs. Whalen announced that seniors will be performing at the Franklin's Finest event.

Confidential Session

Moved: Mrs. LaCorte

Seconded: Mrs. Danielsen

Motion to adjourn to confidential session at 8:35 PM a for the purpose of discussing a proposed settlement agreement. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Motion was approved by voice vote with no opposition.

VIII. Adjournment

Action to adjourn at 9:16 PM.

Motion was approved by voice vote with no opposition.

Respectfully submitted,

James H. Strimple, Jr.
Board Secretary